

Procedure Information	
Related to Policy No:	E-1.46
Approved by:	Education Council
Approval Date:	June __, 2020
Date of Next Review:	June 2022

ACADEMIC CONCESSIONS FOR THE 2021-22 ACADEMIC YEAR PROCEDURES

Definitions

1. Self-isolation

Conditions for self-isolating are set forth by the BC Centre for Disease Control, and are subject to change. Go to <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/self-isolation> for current definitions.

Procedures: Definition and Role

1. If a student is absent from a face-to-face session, or a required synchronous online activity, due to illness, self-isolation, or due to being the primary caregiver for a family member who is ill or self-isolating, the student must notify the instructor within 24 hours of the scheduled start of the session.
2. Faculty must have in place processes through which the students identified above can make up missed work, or some form of other alternative arrangements. This includes all forms of assessed activities.
3. Medical documentation will not be required for absences of less than one calendar week.
4. Should a student be unable to complete alternative arrangements as set forth in 2 above, the student will have the option of requesting a Medical or Personal Withdrawal, as per the *Change of Enrolment Status Policy #E-1.14*.

Links to Other Related Policies, Documents, and Websites

E-1.46 Academic Concessions During the 2021-22 Policy

E-1.14 Changes in Enrolment Status Policy

E-1.14 Changes in Enrolment Status Procedures

COVID-19 Health & Safety Info at CNC: <https://cnc.bc.ca/about/campus-notifications/health-safety>

Procedure Amendment Log

Amendment Number:	Date:
0	August 2020
1	June 2021
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